

**MINUTES**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**THREE VALLEYS MUNICIPAL WATER DISTRICT**

**Wednesday, September 4, 2019**  
**8:00 a.m.**

**1. Call to Order**

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Avenue, Claremont, California. The presiding officer was President Bob Kuhn.

**2. Pledge of Allegiance**

The flag salute was led by President Bob Kuhn.

**3. Roll Call**

Roll call was taken with a quorum of the Board present.

**Directors Present**

Bob Kuhn, President  
David De Jesus, Vice President  
Brian Bowcock, Secretary  
Joe Ruzicka, Treasurer  
Carlos Goytia, Director  
Denise Jackman, Director  
John Mendoza, Director

**Staff Present**

Matt Litchfield, General Manager  
Steve Kennedy, Legal Counsel  
Dominique Aguiar, Operations Supervisor  
Nadia Aguirre, Executive Assistant  
Liz Cohn, Sr. Financial Analyst  
Freeman Ensign, Operations Supervisor  
Ray Evangelista, Engineering Assistant  
Kirk Howie, Chief Administrative Officer  
Steve Lang, Chief Operations Officer  
James Linthicum, Chief Finance Officer  
Ben Peralta, Project Manager

Guests present: Ted Ebenkamp, Walnut Valley Water District; Ed Hilden, Walnut Valley Water District; Brian Teuber, Walnut Valley Water District; Tony Lima, Rowland Water District; Dave Warren, Rowland Water District; Ben Lewis, Golden State Water Company; Jennifer Stark, City of Claremont; Darron Poulsen, City of Pomona; Kelly Gardner, Main San Gabriel Basin Watermaster; Chris Clarke, National Parks Conservation Association; John Monsen, National Parks Conservation Association; Ann Tomlins.

**4. Additions to Agenda**

No additions to the agenda were requested.

## 5. Reorder Agenda

President Kuhn requested Item 7.H, Project Summary Update, be moved to the top of the agenda prior to Item 7.A.

## 6. Public Comment

President Kuhn called for public comment. Mr. Chris Clarke, National Parks Conservation Association, approached the lectern and spoke about Senate Bill 307 and the proposed Cadiz project. Mr. Clarke provided the board with SB 307 signing statement from Governor Newsom's office, a copy of SB 307 and a letter from the Department of Fish and Wildlife addressed to Mr. Scott Slater.

Mr. John Monsen, National Parks Conservation Association, spoke about the Cadiz project. Mr. Monsen advised he will not participate in the study due to environmental concerns. Mr. Monsen encouraged board members to express concerns about the way the project is set up.

## 7. General Manager's Report

***The agenda was reordered and will show information from Item 7.H – Project Summary Update first, followed by Item 7.A – Chino Basin Watermaster 2020 Optimum Basin Management Program Update (OBMPU) Progress Report.***

### 7.H – Project Summary Update

Mr. Ben Peralta gave an update on current district projects.

Grand Ave Well Equipping Project – construction of the offsite well building will begin in September. Pipeline construction activities are approximately 3-4 weeks ahead of schedule. Well site improvement will be completed by mid-February.

The Joint Water Line Control Valve Project – the old SCADA cabinet was replaced, and a new valve installed. This project was completed in early August.

Miragrand Well CEQA & Preliminary Design Report – the PDR was completed in August and the preliminary initial study and mitigated negative declaration will be completed in early September. A public hearing will be held in November with board adoption at the November 20, 2019 Board meeting.

### 7.A – Chino Basin Watermaster 2020 Optimum Basin Management Program Update (OBMPU) Progress Report

Chino Basin Watermaster will provide an OBMP monthly update on major goals being considered by stakeholders. The current OBMP was adopted over 20 years ago. TVMWD adopted Resolution No. 19-06-861 on June 19, 2019 supporting the development of an update to the OBMP. A series of "Listening Sessions" are being held by Watermaster to support the 2020 OBMP update. Listening session #6 will be held on September 11, 2019.

## **7.B – Amendment to Grand Avenue Well Design (Project No. 58446) – Thomas Harder & Co. Groundwater Consulting**

The Board was presented an amendment to the Grand Avenue Well Design project in the amount of \$74,000 for a change order for additional out of scope work. The original contract of \$431,939 was for well drilling and equipping design and construction support services. In addition, the General Manager approved sixteen amendments, within his authority, totaling \$84,119 from February 2017 to September 2019. Staff believes an additional 240 hours for construction inspection will provide adequate time for the successful completion of the project. With the \$74,000 increase, the Consultant's total budget is \$590,058.

This item will be brought back to the September 18, 2019 Board meeting for consideration of approval.

## **7.C – Consideration of Purchasing 3,000 Acre-Feet of Cyclic Storage Water and Letter Agreement Regarding Schedule for Payment**

Mr. Litchfield reported on a request from Walnut Valley Water District (WVWD) and Rowland Water District (RWD) to purchase an additional 3,000 AF of water pursuant to TVMWD's Cyclic Storage Agreement. The payment plan will be over a five-year period. Both agencies will be responsible for the payment of 600 AF annually for the next five years at the MWD rate at that time. This will benefit the District with a potential return on investment of about 10%.

Director Bowcock inquired if other member agencies are aware that TVMWD has additional cyclic storage water available for purchase. Mr. Litchfield advised that member agencies are given a water supply update (same update given at MWD member agency meetings) at the monthly Manager's meetings including allocations and water usage projections.

Ms. Kelly Gardner, Main San Gabriel Basin Watermaster (Watermaster), voiced concerns on behalf of Watermaster. The agreement TVMWD is considering with WVWD and RWD is for a five-year period; however, the current cyclic storage agreement between Watermaster and TVMWD is for one year. This is being worked on by Mr. Litchfield, Mr. Tim Kellett and Mr. Tony Zampello from Watermaster. Secondly, there is concern over TVMWD storing water for others within their existing account. Watermaster is confident they can work past one-year agreement with TVMWD and want to avoid stranding water for others. Lastly, future purchases by Puente Basin Water Agency will be considered on an annual basis based on all water stored and its ability to produce, therefore an obligation is not created based on a false indication of basin levels or availability of water.

Mr. Litchfield did clarify that per the terms of the agreement, if after five years the Puente Basin Water Agency hasn't pumped or transferred that water, it will automatically transfer over to their storage and export agreement account balance.

Following discussion, staff was directed to bring this item back to the September 18, 2019 Board meeting for consideration of approval.

#### **7.D – Hydro Excavator Trailer with Valve Actuator**

Staff is requesting the Board consider approval of the purchase of a hydro excavator trailer with valve actuator. This purchase exceeds the General Manager's authority and staff is asking that it qualifies as a proprietary purchase under Section C of the District's Purchasing Policy. Operations staff participated in demonstrations on all three models and are recommending the purchase of the Pres Tech PV 500 model.

This item will be brought back to the September 18, 2019 Board meeting for consideration of approval.

#### **7.E – Resolution No. 19-09-DRAFT in Support of Balanced Energy Solutions and Local Choice**

Mr. Kirk Howie briefed the Board on this resolution that would support balanced energy solutions and local choice for residential customers and businesses. This resolution is in support of customer choice of electricity, gas or other options and does not take a position against electrification. Mr. Howie has been working with Southern California Gas Company and their Public Affairs Manager on this issue.

This item will be brought back to the September 18, 2019 Board meeting for consideration of approval.

#### **7.F – Proposed Amendments to the TVMWD Conflict of Interest Code**

Mr. Howie informed the Board of changes to the District's Conflict of Interest Code, which will require the District to file amendment forms with the County. The following are the classification and title changes being submitted to the County for approval: the Information Technology Manager and Human Resources Manager positions were added; the Chief of Engineering/Operations Officer title changed to Chief Water Resources Officer; the Water Operations Manager title changed to Chief Operations Officer; and the Assistant General Manager position was deleted.

This item will be brought back to the September 18, 2019 Board meeting for consideration of approval.

#### **7.G – Employee Health Care Costs CY 2020**

Mr. Linthicum gave an overview of employee health care costs for calendar year 2020. A breakdown of rate increases is provided in the staff report; most increases were 0%. The District budgeted \$29,000 for expected rate increases, but the actual increase will be \$5,000. Open enrollment will commence in October 2019.

This item will be brought back to the September 18, 2019 Board meeting for consideration of approval.

**8. Future Agenda Items**

Director Goytia requested for Mr. Michael Thomas from the Pomona Valley America's Job Center, to address the Board at the October 2, 2019 Board of Directors meeting regarding career pathways in the water industry.

Mr. Litchfield introduced the new Information Technology Manager Mr. Robert Peng. Ms. Cindy DeChaine gave notice of her retirement as of September 6, 2019. Member agencies can contact Mr. Howie for water conservation needs.

**9. Adjournment**

The Board adjourned at 9:14 a.m. to its next regular Board meeting scheduled for Wednesday, September 18, 2019 at 8:00 a.m.



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Bob Kuhn  
*President, Board of Directors*  
Three Valleys Municipal Water District



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Recorded by: Nadia Aguirre  
Executive Assistant